

Covid-19 restarting face to face Scouting risk assessment

Name of Section or Activity	32 nd Swansea Scouts HQ bases – tents, fire lighting, knife & axe	Date of risk assessment	17 June 2021	Name of who undertook this risk assessment	B Ball	COVID-19 readiness level transition	Yellow to Green
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Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
<i>Hazard – something that may cause harm or damage. Risk – the chance of it happening.</i>	Young people, Leaders, Visitors?	<i>Controls – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.</i>	Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.
Maintaining social distance at drop off and pick up: higher risk of infection spread if social distancing not maintained.	YP, Leaders, Parents	Clear expectations with all involved; drop off/pick up at HQ CP; parents to remain in vehicle, Scouts to assemble in predetermined small groups. If possible ensure groups are allocated according to school/friendship groups. Facemasks to be worn at drop off/pick up	
Maintaining social distance during activity: higher risk of infection spread if social distancing not maintained.	YP, Leaders	Limit group sizes as above. Ensure groups understand importance of social distancing as practicably as possible.	
Hygiene of people: higher risk of infection spread if proper hand washing not carried out.	YP, Leaders	Clear expectations with all involved, provide hand sanitiser for members on arrival, departure and during as required.	
Hygiene of activity equipment: Higher risk of infection spread if hygiene not carried out.	YP, Leaders	Cleaning of activity equipment before and after group use, assigning specific items to individuals for the evening, limiting volume of equipment used, including consumables such as paper.	
Use of outdoor spaces: un-even ground, access to space less controlled, cannot be cleaned.	YP	Choice of location appropriate to activity, briefing to leaders and young people on boundaries, checks on the location ahead of use by leaders, hand sanitiser available for all participants.	
Slips, trips and falls: risk of injury due to uneven/open ground	YP	Briefing to leaders and young people on possible hazards: Stress importance of keeping to boundaries	
Hygiene associated with drinking from communal beakers: higher risk of cross contamination and infection spread	YP	Inform parents prior to event that all Scouts to bring along their own drinks/drink bottles – no drinks provided by leaders	
Lack of appropriate clothing for anticipated weather conditions Risk of hypothermia	YP	Inform parents prior to event all young people to dress appropriately for weather conditions: Check on arrival that young people are carrying/wearing appropriate clothing for the event/ weather conditions on the night	

Additional information can be found in the [Safety Checklist for Leaders](#) and other information at scouts.org.uk/safety

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Campfires – building, lighting and maintaining	YP, Leaders	Ensure YP have clear understanding of dangers associated with building, lighting and maintaining a campfire, i.e not building fires too high, cooking on embers, restricting numbers cooking at any one time. Ensure Leaders are allocated to specific groups to keep a watchful eye and advise where necessary. Water container on standby to extinguish fire if and when required.	
Campfire cooking: risk of burns	YP, Leaders	Sausages cooked on fire; leaders wearing disposable gloves to issue hotdogs and tom sauce. Stress importance of dangers associated with marshmallow toasting on open fire to all YP; ensure each has their own toasting fork. First Aid Kit available	
Knife & Axe	YP, Leaders	Safety briefing to each group prior to commencement of activity. Stress importance of keeping suitable distance from one another, suitable footwear, correct handling of equipment. Disinfection of equipment between groups. First Aid Kit available on site	
Use of public places	YP, Leaders	HQ car park and lawned area whilst not directly open to the public may be accessed by others at the same time, social distancing advised, no particular rules/restrictions other than social distancing. Discussion with YP will cover this subject. YP reminded that social distancing is required and to avoid any situation which brings them into close proximity to any individual or individuals not associated with the Troop.	
YP shielding or self isolating	YP, Leaders	No YP or Leaders presently in this category	
Track and Trace	YP, Leaders	A system has been agreed with the Group that a record of attendees will be made and kept on file in the Group headquarters. This topic is also listed in the use of headquarters RA.	
Changes to Covid situation or activity plan	YP, Leaders, Parents	Any changes to Covid situation or activity arrangements will be communicated to all concerned via e-mail, text or social media	
Review: This risk assessment is for a section to move from one COVID Readiness alert level to the next, an additional risk assessment should be produced for each move proposed.			

Checked by Line Manager	Name, Hedley Jones Role / level GSL Date	Checked by Executive	Name, Terry Avery Role / level Group Chair Date
Approved by Commissioner	Name, Role / level Date	Approved by Executive	Name, Role / level Date

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Notification of level change	Date and by who
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We take personal data privacy seriously. The data in this form is used to assess the suitability for the return to face to face Scouting based on the controls put in place. The personal data in this form is used to identify the individuals who have completed and approved the risk assessment. This includes the individual who undertook the assessment, the line manager, Executive members and County Commissioner, who will all have access to this data. Scouts headquarters will retain this data for 3 years after the Covid-19 readiness level goes to 'Green' and does not return to 'Amber' or 'Red' to act as evidence of the assessment taking place. For further details on the Scouts data processing stance please visit our Data Protection Policy here. <https://scouts.org.uk/DPPolicy>.